

YOUR MOVING CHECK LIST



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CONGRATULATIONS ON YOUR NEW HOME!



This checklist was created to help you get ready for your move.

TWO MONTHS BEFORE YOUR MOVE DATE

Sort and Purge ☐

Go through every room of your house and decide what you would like to keep and what you can get rid of. Think about whether any items will require special packing or extra insurance coverage

Create a Moving Binder ☐

Use a binder to keep track of everything – all your contracts, receipts, and an inventory of all the items you are moving. Create a time-line for your move.

Organize School Records ☐

Go to your children's school and arrange for their records to be transferred to their new school district.

Book the Movers ☐

Movers and moving trucks book up early. Remember to reserve your move as far in advance as possible. If you can, moving on weekdays and not around the 15th or end of the month will allow you to save on your rates. Get quotes from several movers and research the company. Once booked, be sure to get written confirmation of your moving date, costs and other details.

Toronto Movers

Greg & Sons Moving and Storage
www.gregandsonsmoving.com

Joe The Mover
www.joethemover.ca

Two Men and a Truck
www.twomenandatruck.ca

El Cheapo
www.elcheapo.ca





SIX WEEKS BEFORE YOUR MOVE DATE

Use it or Lose it!

Start using up things that you don't want to move, like frozen or perishable foods and cleaning supplies



Take Measurements

Check room dimensions at your new home, if possible, and make sure larger pieces of furniture will fit through the door



Purchase Moving Supplies

Order boxes and other supplies such as tape, bubble wrap and permanent markers. Don't forget to order specialty containers, such as dish barrels or wardrobe boxes



Moving supplies can often be costly. There are options to get boxes from your favourite stores, but if you want an eco-friendly option or want new boxes, here are a few places that may help.

City Boxes
www.cityboxes.ca

Frog Box
www.frogbox.com/toronto

Green Box Rental
www.greenboxrental.ca

The Box Guys
www.theboxguys.ca

The Moving Store
www.movingstore.com

U-Haul
www.uhaul.com/MovingSupplies

Public Storage
www.publicstoragecanada.com/moving-packing-supplies





ONE MONTH BEFORE YOUR MOVE DATE

Begin Packing

☐

Start packing the things that you use most infrequently, such as the cappuccino machine, games and toys, etc. While packing, note items of special value that might require additional insurance from your moving company. Make sure to declare, in writing any items valued over \$100 per pound such as a computer

Label Your Boxes

☐

Label Moving Boxes on multiple sides with:

- Room
- Type of contents in box
- Which side is Up
- Example: Kitchen, Baking Pans, This side up

Pack and label "essentials" on boxes of items you will need right away. Keep any assembly items together (ie. Screws and bolts should be put in a zip lock bag and taped with the name of the item they belong to). Keep tools easy to access once you move into your new place

Separate Valuables

☐

Add items such as jewelry and important files to a safe box that you will personally transport to your new home. Make sure to put the mover's estimate in this box. You will need it for reference on moving day

Canada Post Mail Forwarding

☐

Mail forwarding is a great way for a small fee to ensure you don't miss any mail being delivered to your old address.

www.canadapost.ca/cpc/en/personal/receiving/manage-mail/mail-forwarding.page#price

Notify Change of Address

☐

Banks, doctor, dentist, employer, magazine/newspaper subscriptions, credit cards and insurance

Arrange to be Off Work on Moving Day

☐

Notify your office that you plan to supervise the move and therefore need the day off



TWO WEEKS BEFORE YOUR MOVE DATE

Clean out your Safe Deposit Box

☐

If you will be changing banks, remove the contents of your safe deposit box and put them in the safe box that you will take with you on moving day.

Contact the Moving Company

☐

Reconfirm the arrangements

Transfer Your Utilities

☐

Cancel utilities at existing address for moving date and set up utilities for new place on move in date. The Ontario Energy Board can verify information on approved rates and companies, find out more at:

www.ontarioenergyboard.ca/OEB/Consumers/Electricity/Your+Electricity+Utility

Moving Utilities Tips

- Have your utility company do a final reading of the gas, electric and water meters.
- Supply companies with a forwarding address where they can send final invoices.
- Collect utility deposits that you may have paid when you moved in.
- You may be able to transfer utilities or connect new services online

Toronto Phone/Internet/Cable

Bell

www.bell.ca/Bell_Internet

Rogers

www.rogers.com/consumer/internet

Teksavvy

www.teksavvy.com/





Toronto Utilities

Toronto Hydro

www.torontohydro.com/sites/electricsystem/Pages/foryourhome.aspx

Direct Energy

www.directenergy.com/ontario/toronto

Enbridge Gas

www.enbridgegas.com/homes/

Obtain Insurance

Make sure you have home insurance or renters insurance for your new property. You can get it now through a variety of providers from banks to insurance companies



ONE WEEK BEFORE YOUR MOVE DATE

Pack your Suitcases

Aim to finish your general packing a few days before your moving date. Then pack suitcases for everyone in the family with enough clothes to wear for a few days



A FEW DAYS BEFORE YOUR MOVE DATE

Defrost the Freezer

If your refrigerator is moving with you, make sure to empty, clean and defrost it at least 24 hours before moving day.



Double-check the Details

Reconfirm the moving company's arrival time and other specifics and make sure you have prepared exact, written directions to your new home for the staff. Include contact information, such as your cell number.



Plan for the Payment

If you haven't already arranged to pay your mover with a credit card, get a money order, cashier's cheque or cash for payment and tip. If the staff has done a good job, 10 to 15 percent of the total fee is a good tip. If your move was especially difficult, you might tip each mover up to \$100. Don't forget that refreshments are always appreciated.

MOVING DAY - THE BIG DAY!



Verify

☐

Make sure that the moving truck that shows up is from the company you hired

Take Inventory

☐

Reconfirm the moving company's arrival time and other specifics and make sure you have prepared exact, written directions to your new home for the staff. Include contact information, such as your cell number.

ONE WEEK AFTER MOVING

Waste / Recycling

☐

You may need to pick up new blue boxes and green recycling bins after you move in. You will need to understand the recycling and waste guidelines as well as the schedule for pick-up. Contact your city's Recycling and Waste Management Department.

City of Toronto Residential Waste & Recycling Services:
www.toronto.ca/services-payments/recycling-organics-garbage/houses/

Change I.D / Drivers License & Health Card

☐

You are able to change your address on your driver's license and health card online through Service Ontario:

www.ontario.ca/page/change-address-drivers-licence-vehicle-permit-and-health-card





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DISCLAIMER

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